

AventWest Children's Mentoring / Kids Cafe Volunteer Responsibilities

- ❖ Volunteers are required to sign-in and wear a name tag each day. Name tags are available at the sign-in area.
- ❖ Assist with basic skills/developmental work and/or homework to promote learning and to strengthen student's self-confidence.
- ❖ Work with students to develop reading, writing, language and math skills.
- ❖ Maintain order to provide an atmosphere conducive to learning for all students and to ensure the safety of all students.
- ❖ Evaluate performance and document progress after each session in the individual student folders or as requested by the site coordinator.
- ❖ Encourage teamwork and responsibility by overseeing students as they clean their work area and return materials to proper place.
- ❖ The tutoring sites are cell phone free zones.
- ❖ We are working on confidence building with our students and creating positive self-images.